

जवाहर नवोदय विद्यालय
(मानव संसाधन विकास मंत्रालय
माध्यमिक एवं उच्चतर शिक्षा विभाग
भारत सरकार) पाक्योंग,
पूर्व सिक्किम - ७३७१०६
दूरभाष :- ०३५९२-२५७४३१



Jawahar Navodaya Vidyalaya
Affiliation No. 1840004
Jnvpakyong @rediffmail.com
(Ministry of Human Resource Development
Deptt.of Secondary Education Govt. of India,
Pakyong
EAST SIKKIM – 737 106

F.No 1-31/JNVES/2019-20/Estt./ 92

Date:08.05.2019

Guidelines for engagement of FCSA on contract basis:

1. Prescribed qualification

Graduate with diploma in Computer Application (equivalent to 'A' level course of DOEACC) from a recognized institution.

OR

'A' level certificate from DOEACC.

Or

BCA from recognized University / Institution

2. Criteria for selection of candidates

Selection of candidates is to be made based on the following criteria for FCSA.

(A) Weightage

- (i) Marks in the concerned subject (Computer Science / IT / Informatic Practices) as per prescribed qualification (60 Marks)
- (ii) Qualified in CTET – 10 Marks
- (iii) Additional marks of 20 marks if the candidate has a BE Computer Science
- (iv) Experience @ 1 per year. If the candidate has served in JNV the marks may be awarded 2 marks per year (10 Marks)
 - If candidate has got 70% marks in concerned subject in UG, he/she will be allotted $70/100 \times 60 = 42$ Marks.
 - If qualified CTET conducted by CBSE full 10 marks can be allotted.
 - Experience in government/ government/govt. aided residential schools only is to be considered and 1 or 2 marks as the case may be for each

completed 12 months service is to be allotted. Months should not be rounded off to one year e.g. for 30 months service only 2 marks to be allotted.

(B) Merit list is to be prepared on the criteria as explained above and the selection list is to be prepared accordingly as per merit.

(C) Depending on the number of vacancies the coordinating Principals are authorized to refer the candidate to the JNV having the requirement in the order of merit in the panel.

(D) The intent of engagement is to be sent from the JNV having the requirement to the selected candidate through email and also informed over phone.

(E) There shall be no interview. The merit list of candidate is to be displayed on the website of Regional Office.

3. Terms and conditions of contract engagement

(A) FCSA shall be responsible for management, maintenance and up keep of computer hardware resources provided to the Vidyalaya by Samiti.

(B) FCSA is deployed for teaching the students from class VI to class X.

(C) FCSA shall take 26 Periods in a week during academic hours and 12 periods in the afternoon.

(D) FCSA shall provide hands on support for all the other staff (teaching or non-teaching)

(E) Besides these FCSA is also entrusted other duties like MOD Tutorship and prep duties.

(F) FCSA shall maintain websites of the Vidyalaya regularly.

The engagement of FCSA shall be made by the vidyalaya for a period of Ten Months with effect from the date of engagement or till the end of May, whichever is less excluding long vacations on contract basis salary not exceeding the amount as applicable to the contract TGTs (Rs. 26,250/- or Rupees Twenty Six Thousand Two Hundred Fifty only for the month in general area) to implement computer education programme in vidyalayas. The candidates in hard areas will similarly get remuneration as applicable to the contract TGTs in that area. It should be made clear to the candidate for the Principal concerned that engagement is purely on

contract basis and candidate will not have right for regular appointment. Faculty cum System Administrator will appointed only in those JNVs where the installation of hardware in the vidyalaya have completed. If hardware has not been installed in the vidyalaya engagement shall not be made.

The Faculty cum System Administrator will be responsible for teaching to the children, training to teachers / other staff members, up-keepment of hardware and software, maintains records for supply an issue of computer stationary and consumable and would submit periodical report as required.

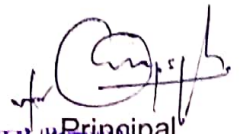
The contract Faculty cum System Administrator is not entitled for any leave during the currency of contract. He/She will be govern by the normal vidyalaya holidays during the contract period.

At the termination of the contract, FCSA shall not be entitled any terminal benefits from the Principal or the Navodaya Vidyalay Samiti.

Notwithstanding anything in the contract that the Principal may terminate the service of the contract Faculty cum System Administrator before the expiry of the said period, in case –

- (A) His or her work is found unsatisfactory
- (B) His or her conduct is found to be unbecoming of a govt. servant and unsuitable for a co-educational residential institution.

The contract FCSA is entitled for rent free accommodation within the vidyalaya campus as per availibility and is entitled for free meals along-with the students.


Principal
ज. न. वि. J. N. V
पक्योग, पो० पक्योग/Pakyong, P.O. Pakyong
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